

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
WEDNESDAY JANUARY 12, 2011 5:30 P.M.

Member's present Gary Beatty, Chairman
 Marion Rosselot, Secretary
 John Gibson, Ass't Sec. Treasurer
 Tom Fisher, Treasurer
 Tom Thompson, Gannett Fleming
 Don Shaw

Employee's Present: William Brady, Superintendent
 Maria Kerekes, Office Manager

Guests: Brian Shipley, Council President
 Anthony D'Alfonso Jr. Councilor

Meeting called to order by Mr. Beatty. Minutes of the December 8, 2010 meeting were reviewed. Motion by Mr. Gibson to approve minutes as presented, seconded by Mr. Fisher. Motion carried by unanimous vote.

Treasurer's report was given by Mr. Fisher. He reported the Authority has \$433,863.22 in unrestricted funds, less the committed funds of \$260,568.79 leaving \$173,294.43 in available funds. The available funds balance reflects the \$51,215.65 payment to tank connection not yet reimbursed by Pennvest. Motion to accept Treasurer's report by Mrs. Rosselot, seconded by Mr. Gibson. Motion carried by unanimous vote.

Reorganization of the board was conducted. Mr. Beatty called for nominations for Chairman. Motion by Mr. Fisher to appoint Mr. Beatty as Chairman, seconded by Mrs. Rosselot. Mr. Beatty called 3 times for other nominations for chairman, with none being made, the nominations were closed. Motion was carried by unanimous vote.

Mr. Beatty called for nominations for Vice chairman. Motion by Mr. Fisher to nominate Mr. Gibson for Vice chairman, seconded by Mrs. Rosselot. Mr. Beatty called 3 times for other nominations, with none being made the nominations were closed. Motion was carried by unanimous vote.

Mr. Beatty called for nominations for Secretary. Motion by Mr. Fisher to nominate Mrs. Rosselot as Secretary, seconded by Mr. Gibson. Mr. Beatty called 3 times for other nominations for Secretary, with none being made nominations were closed. Motion carried by unanimous vote.

Mr. Beatty called for nominations for Secretary. Motion by Mr. Fisher to nominate Mrs. Rosselot as Secretary, seconded by Mr. Gibson. Mr. Beatty called 3 times for other nominations for Secretary, with none being made nominations were closed. Motion carried by unanimous vote.

Mr. Beatty called for nominations for Treasurer. Motion by Mr. Gibson to nominate Mr. Fisher as Treasurer, seconded by Mr. Shaw. Mr. Beatty called 3 times for other nominations for Treasurer, with none being made the nominations were closed. Motion was carried by unanimous vote.

Mr. Beatty called for nominations for Assistant Secretary/Treasurer. Motion by Mr. Fisher to nominate Mr. Shaw as Assistant Secretary, Treasurer, seconded by Mr. Gibson. Mr. Beatty called 3 times for other nominations for Assistant Secretary/Treasurer with none being made nominations were closed. Motion carried by unanimous vote.

Engineers report was presented by Mr. Thompson. He reported the Hadley Road Tank project has been completed with the exception of the few punch list items remaining. We are holding \$5,000.00 to address the punch list items. He also reported that DEP has issued the operation permit on December 23, 2010 and we were in the process of putting the tank on line.

The Distribution system project was discussed. It was decided that we should proceed with the engineering and surveying for the project, going with a bid for the minimal amount to be done to the complete scope of the project. Mr. Brady recommended that we meet with Borough officials and PennDot regarding the project. He stated he would set the meeting up to be held within the next couple of weeks. Mr. Beatty emphasized the importance of moving forward with this project. After further discussion, motion by Mrs. Rosselot that we proceed to move forward to begin the engineering and surveying for the entire scope of the project and to get ready to go to bid, seconded by Mr. Gibson. After further discussion regarding repayment of the funds the Authority has to upfront to begin the project, Mr. Thompson stated that actual expenses should not occur for at least 3 months. Motion was carried by unanimous vote.

Mr. Thompson also reported that we would have the draft copy of the annual report to the board before the next monthly meeting and would e-mail it to the board then for review.

Superintendent's report was given by Mr. Brady. He reviewed with the Board the actual 2010 receipts against the 2010 Revenue Operating budget that we were over budget on the Receipts. In addition the operating expenses were discussed. Mr. Brady reported the Authority was under budget for the year for operating expenses. He also reported the dump truck was having the engine replaced and we were going out to bid for a new pickup truck, which he had included in the 2011 budget. He also reported the annual audit is scheduled to begin February 2, 2011.

All Cryptosporidium sampling has been completed and we had no Crypto or Giardia detects in the 24 samples. The sampling satisfies all DEP requirements and we will not need to sample again for 6 years.

Motion by Mr. Fisher to adjourn meeting.

Meeting adjourned 6:45 p.m.



Marion Rosselot
Secretary

Transcribed by
Maria Kerekes

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
WEDNESDAY FEBRUARY 9, 2011 5:30 P.M.

Member's present Gary Beatty, Chairman
 Marion Rosselot, Secretary
 John Gibson, Vice Chairman
 Don Shaw – Ass't Sec. Treasurer
 Tom Thompson, Gannett Fleming

Employee's Present: William Brady, Superintendent
 Maria Kerekes, Office Manager

Guests: Thomas D'Alfonso, Jr. Council Representative
 Anthony D'Alfonso Jr. Councilor

Press Caleb Stright, Record-Argus

Meeting called to order by Mr. Beatty. Minutes of the January 12, 2011 meeting were reviewed. Mr. Beatty observed a correction that needed to be made, removing Mr. Sankey's name from the Member's present listing. Motion by Mr. Gibson to approve January's minutes with the noted correction, seconded by Mr. Shaw. Motion carried by unanimous vote.

Treasurer's report was given by Mr. Brady in the absence of Mr. Fisher. He reported the Authority had Ending funds of \$910,092.01, less committed funds of \$256,225.58 leaving available funds of \$240,716.18. Mr. Brady also reported that the deposit of \$14,551.00 for the survey work on the East Side Distribution project had been paid. Mr. Gibson requested that the surveying fees be kept as a separate line item on the Income Statement/Expense report. Motion by Mrs. Rosselot to accept the Treasurer's report, seconded by Mr. Gibson. Motion carried by unanimous vote.

Engineer's report was given by Mr. Thompson. He reported that they had received payment request # 8 from Tank Connection in the amount of \$5,000.01. Mr. Thompson recommended approval, contingent on the completion of the telemetry wiring. Motion by Mrs. Rosselot that we approve pay request # 8 in the amount of \$5,000.01 contingent upon the completion of the project, seconded by Mr. Shaw. Motion carried by unanimous vote. Mr. Thompson also reported the project came under budget by approximately \$60,000.00 which was a good project for the Authority.

Mr. Thompson also reported that the fifth PennVEST drawdown in the amount of \$103,970.44 has been submitted for approval. Motion by Mr. Gibson to approve the 5th drawdown request in the amount of \$103,970.44, seconded by Mr. Shaw. After discussion it was agreed not knowing what the upcoming expenses for the East Side Distribution project would be we should move forward with the drawdown. Motion carried by unanimous vote.

Mr. Thompson presented a draft copy of the annual Engineers report. After reviewing the report Mr. Brady recommended the Board approve the report contingent upon the corrections noted in the discussion since the Authority's trustees have requested a copy of the report by February 1, 2011. Motion by Mrs. Rosselot the Annual Engineers report be accepted with noted changes, seconded by Mr. Gibson. Motion carried by unanimous vote.

Superintendent's report was presented by Mr. Brady. He requested the Authority, beginning March 1, 2011, add a \$2.00 administrative fee on all payment arrangements. Motion by Mr. Shaw to charge the administrative fee to the bill in which the arrangements was being made, seconded by Mr. Gibson. After further discussion, motion carried by unanimous vote.

Bad debts for the year of 2010 totaling \$1,512.96 were discussed. Mr. Brady explained although it would be written off, they still would be collectible. Motion by Mrs. Rosselot to accept bad debts and write off the amount of \$1,512.96, seconded by Mr. Gibson. Motion carried by unanimous vote.

Mr. Brady reported the Bentley Ave., project has been completed. He distributed a letter to each residence in that area asking them to report to him if there was any change in water quality. To date Mr. Brady has not received a call.

He reported the Authority Auditors had completed the audit and they would present the 2010 financial audit at the March meeting.

As recommended and approved at the January meeting, Sperdute Land Surveying has been retained for surveying of the main line replacement for a fee of \$41,574.50. March's report will reflect additional committed funds of \$27,023.50 to complete that portion of the project.

Motion by Mr. Shaw to adjourn the meeting. Meeting adjourned 7:10 p.m.



Marion Rosselot
Secretary

Transcribed by :
Maria Kerekes

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
WEDNESDAY MARCH 9, 2011 5:30 P.M.

Member's present Gary Beatty, Chairman
 Marion Rosselot, Secretary
 John Gibson, Vice Chairman
 Tom Fisher, Treasurer
 Don Shaw – Ass't Sec. Treasurer
 Tom Thompson, Gannett Fleming

Employee's Present: William Brady, Superintendent
 Maria Kerekes, Office Manager

Guests:
 Anthony D'Alfonso Jr. Councilor
 John Stillwagon, Papprone, Stillwagon & McGill LLC
 Brian Shipley, Council President

Press Caleb Stright, Record-Argus

Meeting called to order by Mr. Beatty. Minutes of the February 9, 2011 meeting were reviewed. Mr. Gibson recommended that future minutes also list the unrestricted funds so the numbers would make sense. Motion by Mr. Gibson to accept minutes, seconded by Mr. Shaw. Motion carried by unanimous vote.

Treasurer's report was given by Mr. Fisher. He reported that total funds were \$902,085.63, less restricted funds of \$441,280.08 leaves available funds of \$460,805.55. This amount less the committed funds of \$287,592.29 leaves available unrestricted funds of \$173,213.26. Motion by Mr. Gibson to accept Treasurers report as presented, seconded by Mrs. Rosselot. Motion carried by unanimous vote.

Engineer's report was given by Mr. Thompson. He reported that they have created a priority project list draft, and it would be updated in the future as necessary. The Distribution System Improvements project was discussed. He presented a timeline of project, starting with Aerial Photography which will be finished 3/10/11 and the anticipated start date for the project of 9/28/11. He also reported they had reviewed the scope for adding a bypass from the high pressure system to the low pressure system. The estimated cost will be \$85,000.00. This being so large due to the fact the necessary valves will not fit into our current booster pump building and an alternate location will need to be found.

John Stillwagon of Pappone, Stillwagon & McGill LLC presented the annual financial audit. He reported that a separate audit is upcoming for the Pennvest loan so the information in the annual audit did not include the Pennvest Audit. After review and discussion, Motion by Mr. Fisher to accept the annual audit pending any changes, seconded by Mrs. Rosselot. Motion carried by unanimous vote.

Mr. Brady gave the Superintendents report. He reviewed the Operating Revenue for year to date opposed to the Operating and Non-Operating Budget as well as the Operating and Non-Operating Expenses versus the Budget. To date we are under budget for Income and under budget for expenses.

He also reported that the Authority appraisal record property values are currently being updated by Industrial Appraisal Co. at a cost of \$330.00. The Lab accreditation has been renewed until June 2012 through DEP at a cost of \$1,000.00.

Jeff Staul, Larry Keener and himself will be attending the Pennsylvania Rural Water's annual conference this year which is offering 64 training classes and 17 DEP contact hours.

Motion by Mrs. Rosselot to adjourn, seconded by Mr. Fisher. Meeting adjourned 7:10 p.m.

Rosselot

Marion

Secretary

Transcribed by:
Maria Kerekes

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
WEDNESDAY APRIL 13, 2011

Member's present John Gibson, Vice Chairman
 Marion Rosselot, Secretary
 Tom Fisher, Treasurer
 Don Shaw, Ass't Sec. Treasurer
 Tom Thompson, Gannett Fleming

Employee's Present: William Brady, Superintendent
 Maria Kerekes, Office Manager

Guests: Tom D'Alfonso, Jr. Council Representative
 Anthony D'Alfonso Jr. Councilor

Press: Caleb Stright – Record Argus

Meeting called to order by Mr. Gibson. Minutes of the 3/9/11 meeting were reviewed. Motion by Mr. Shaw to accept minutes as presented, seconded by Mr. Fisher. Motion carried by unanimous vote.

Treasurer's report was given by Mr. Fisher. He reported total funds were \$889,263.35 less restricted funds of \$ 402,145.84 leave available funds of \$487,117.51. This amount less the committed funds of \$284,023.50 leaves available unrestricted funds of \$203,094.01. Mr. Gibson questioned as to where the Authority was with the Pennvest final payment for the tank project. Mr. Thompson explained the payment was being processed and the process normally is lengthy so it's still pending. Motion by Mrs. Rosselot to approve Treasurer's report as presented, seconded by Mr. Shaw. Motion carried by unanimous vote.

Engineer's report was presented by Mr. Thompson. He reported there has not been any significant work completed on the priority listing since the last meeting. Also that Tank Connection was working now on the wiring of the telemetry of the new Hadley Road Tank.

The Distribution system improvements project was discussed at which he presented a tentative schedule for the project. Mr. Shaw questioned if various paving options were considered and where we stood with what needs to be done. Mr. Brady informed him that the Distribution Foreman and Mr. Beatty had met with Borough officials and members of the street department but we were still waiting

to hear back from them regarding their requirements. Mr. Thompson stated we should have all the information necessary by the May meeting.

Mr. Brady presented the Superintendent's report. He had new bank signature cards for signing checks since the reorganization of the Board and also presented a resolution made up by the bank to enable the new directors to sign checks. Motion by Mr. Fisher to approve the Bank resolution, seconded by Mr. Shaw. Motion carried by unanimous vote.

As Mr. Brady was reviewing the Superintendent's report, Mr. Gibson questioned the frequency we check remote meters against the meter inside the home. Mr. Brady stated the Distribution personnel can generally spot while reading meters if there was a problem with the remote readers but stated he would advise the personnel to begin spot checking various accounts to ensure the remotes were functioning properly.

Motion by Mr. Shaw to adjourn meeting, seconded by Mr. Fisher. Motion carried by unanimous vote.

Meeting adjourned 6:05 p.m.



Marion Rosselot
Secretary

Transcribed by
Maria Kerekes

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
WEDNESDAY MAY 11, 2011

Member's present Gary Beatty, Chairman
 John Gibson, Vice Chairman
 Marion Rosselot, Secretary
 Tom Fisher, Treasurer
 Don Shaw, Ass't Sec. Treasurer
 Tom Thompson, Gannett Fleming

Employee's Present: William Brady, Superintendent
 Shannon McClimans, Office Assistant

Guests: Tom D'Alfonso, Jr. Council Representative
 Anthony D'Alfonso Jr. Councilor

Press: Caleb Stright – Record Argus

Meeting called to order by Mr. Beatty. Minutes of the April 13, 2011 meeting were reviewed. Motion by Mr. Fisher to accept minutes as presented, seconded by Mr. Gibson. Motion carried by unanimous vote.

Treasurer's report was given by Mr. Fisher. He reported total funds were \$897,404.92 less restricted funds of \$ 467,163.10 leave available funds of \$430,241.82. This amount less the committed funds of \$284,023.50 leaves available unrestricted funds of \$183,139.60. Mr. Brady noted that the survey for the east side main line replacement is near complete and expects part or full payment in May for the committed amount of \$27,023.50. Motion by Mrs. Rosselot to approve Treasurer's report as presented, seconded by Mr. Shaw. Motion carried by unanimous vote.

Engineer's report was presented by Mr. Thompson. The Greenville Borough Street Committee denied the Authority's request for an appeal of the new street repair ordinance. Mr. Thompson presented a Replacement Cost Preliminary Estimate for the street repairs for Borough asphalt roads. Standard trench width asphalt replacement would cost the Authority \$968,222.00 with the new ordinance requiring total trench and full lane mill and overlay at a cost of \$2,783,639. Full mill and overlay would cost an additional \$1,815,417.00. Mr. Thompson also presented an estimate for replacing sidewalks if the Authority chose to run the water main at that location, those repair cost would be \$993,383.00.

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Mrs. Rosselot questioned who the members of the Borough Street Committee consisted of; the committee consists of three members of council Tom D'Alfonso Jr., Skip Pedan, Ted Jones and also Public Works Director Scott Graubard.

Mr. Brady questioned the timing of the Borough passing the ordinance change, he stated the Authority received notice in November that PennVEST approved funding for the East Side Main Line Replacement Project and the Borough changed the ordinance in December. Mr. Brady also questioned if three members of Council forming the street committee could legally deny the Authorities appeal being three does not make a quorum of Council. Mr. Gibson questioned if the Authority should seek legal advice regarding the Borough street ordinance. Mr. Brady stated he has already spoken with Mr. Keck and would present any information when it was available.

Mr. Thompson presented a priority map listing for the main water replacement, and will continue with the design of the water main replacement and submit it to Penn Dot to begin the permit process.

Mr. Brady presented the Superintendent's report. He stated the 2011 Liability Insurance renewed at \$23,943.00, comparing premiums back to 2009 the increase is \$573.00 which includes the addition of the new 1 million gallon tank. Spring main line flushing was completed on April 21, 2011, and winter street cut repairs were completed at a cost of \$7,751.70. 2010 CCR are complete and have been mailed with April's billing cycle and the remained to be mailed in Mays bill cycle. Bulk delivery is to be completed by the end of May.

Motion by Mr. Fisher to adjourn meeting, seconded by Mrs. Rosselot. Motion carried by unanimous vote.

Meeting adjourned 6:25 p.m.



Marion Rosselot
Secretary

Transcribed by
Shannon McClimans

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
WEDNESDAY JUNE 8, 2011

Member's present Gary Beatty, Chairman
 Marion Rosselot, Secretary
 Tom Fisher, Treasurer
 Don Shaw, Ass't Sec. Treasurer
 Tom Thompson, Gannett Fleming

Employee's Present: William Brady, Superintendent
 Shannon McClimans, Office Assistant

Guests: Brian Shipley, Council President
 Tom D'Alfonso, Jr. Council Representative
 Anthony D'Alfonso Jr. Councilor

Press: Caleb Stright – Record Argus

Meeting called to order by Mr. Beatty. Minutes of the May 11, 2011 meeting were reviewed. Motion by Mr. Shaw to accept minutes as presented, seconded by Mr. Fisher. Motion carried by unanimous vote.

Treasurer's report was given by Mr. Fisher. He reported total funds were \$1,014,453.65 less restricted funds of \$ 559,534.00 leave available funds of \$454,919.65. This amount less the committed funds of \$259,702.35 leaves available unrestricted funds of \$299,831.65. Motion by Mr. Shaw to approve Treasurer's report as presented, seconded by Mrs. Rosselot. Motion carried by unanimous vote.

Engineer's report was presented by Mr. Thompson. At this time there are no updates to the priority project list. Tank Connection completed the wiring for the telemetry switch on May 23, 2011. Final payment of \$5,000.01 will be issued by PennVEST. Mr. Thompson also reported we are 85% complete with the PennDot roadway waterline design. Once service line locations are verified, we will be able to submit the PennDOT permit applications. Mr. Beatty questioned the start date for project, Mr. Thompson stated the contract should be awarded in the fall of 2011 with work to begin spring of 2012.

Mr. Thompson reviewed the PennVEST Construction Project Review Summary Report prepared by Thomas & Williamson. The Authority received a satisfactory rating for the Understanding of the ARRA/ PennVEST Compliance Requirements.

Mr. Brady presented the Superintendent's report. Bentley Ave. project has been completed with G & J Fencing finishing landscaping and driveway repairs at a cost of \$3,000.00, coming in under budget of \$4,000.00. The NPDES permit has been received from DEP to discharge into the river.

Motion by Mr. Shaw to adjourn meeting, seconded by Mrs. Rosselot. Motion carried by unanimous vote.

Meeting adjourned 5:50 p.m.



Marion Rosselot
Secretary

Transcribed by
Shannon McClimans

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
WEDNESDAY JULY 13, 2011

Member's present Gary Beatty, Chairman
 John Gibson, Vice Chairman
 Marion Rosselot, Secretary
 Don Shaw, Ass't Sec. Treasurer
 Tom Thompson, Gannett Fleming

Employee's Present: William Brady, Superintendent
 Maria Kerekes, Office Manager

Guests: Tom D'Alfonso, Jr. Council Representative
 Lucia D'Alfonso

Press: Caleb Stright – Record Argus

Meeting called to order by Mr. Beatty. Minutes of the June 8, 2011 meeting were reviewed. A correction needed was noted. Motion by Mr. Shaw to accept minutes with the correction, seconded by Mr. Gibson. Motion carried by unanimous vote.

Treasurer's report was given by Mr. Shaw. He reported total funds were \$1,099,396.65 less restricted funds of \$ 549,453.09 leaving available funds of \$549,943.56. This amount less the committed funds of \$252,702.35 leaves available unrestricted funds of \$297,241.21. Motion to approve Treasurer's report as presented by Mr. Shaw, seconded by Mr. Gibson. Motion carried by unanimous vote.

Engineer's report given by Mr. Thompson, He reported there had been no significant work completed on the priority listing since the last meeting.

Reporting on the Distribution system improvements, Mr. Thompson stated we are still waiting to have a meeting with Borough officials to review standards and requirements. The PennDOT roadway waterline design is 95% complete. Once a conflict with a gas line is verified, the PennDOT permit application will be submitted.

Superintendent's report was given by Mr. Brady. He reported we received payment from Pennvest in the Amount of 69,890.74. \$60,000.00 was transferred to the Authority's Revenue Fund account which pays a higher interest rate. It was also reported that there is still an outstanding final payment due from Pennvest for the Hadley Road Tank Project. He also reported that we have advertised for the purchase of a new pickup truck. He reported there was \$53,800.00 available in capital to purchase a truck but we would not need that much for a new truck.

Mr. Brady and Mr. Staul attended a DEP meeting in Clarion on Tuesday regarding upcoming Operators Certification requirements. He stated that they were approached to participate in a Beta testing program in Harrisburg for the new certification requirements which they are willing to participate.

Motion to adjourn was made by Mr. Shaw, seconded by Mr. Gibson. Motion carried by unanimous vote. Meeting adjourned 6:10 p.m.

Mr. Beatty requested an executive session be held for discussion of the East side Distribution project and discussions with the Borough. Mr. Brady questioned the legality of an executive session for the purpose of meeting with the Borough and advised the Board against it. Mr. Gibson assured Mr. Brady that it was okay since no decisions would be made, and that it would just be a round table discussion.



Marion Rosselot
Secretary

Transcribed by
Maria Kerekes

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
WEDNESDAY AUGUST 10, 2011 5:30 P.M.

Member's present Gary Beatty, Chairman
 John Gibson, Vice Chairman
 Marion Rosselot, Secretary
 Tom Fisher, Treasurer
 Don Shaw, Ass't Sec. Treasurer
 Tom Thompson, Gannett Fleming

Employee's Present: William Brady, Superintendent
 Maria Kerekes, Office Manager

Guests: Tom D'Alfonso, Jr. Council Representative
 Anthony D'Alfonso
 Brian Shipley, Council President

Press: Caleb Stright – Record Argus

Meeting called to order by Mr. Beatty. Minutes of the July 13, 2011 meeting were reviewed. A motion by Mr. Fisher to accept the minutes as presented, seconded by Mr. Shaw. Motion carried by unanimous vote. Mr. Brady recommended for future reference, any corrections that are cited by the Board to the minutes be defined as to what the correction is. All were in agreement.

Treasurer's report given by Mr. Fisher as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,149,799.90	\$510,086.32	\$639,713.58	\$252,702.35	\$387,011.23

Motion by Mrs. Rosselot to approve Treasurer's report as presented, seconded by Mr. Gibson. Motion carried by unanimous vote.

Engineer's report given by Mr. Thompson. He reported Pennvest is still holding back \$34,079.70 of the final requisition amount. They have not indicated when the payment will be released.

He also reported they had met with Borough officials on July 29, 2011 and reviewed paving requirements. He stated after discussion that Gannett Fleming will have drawings ready by next week to review with the Borough. He also stated the majority of the project will be completed in the sidewalk and that the project is tentatively scheduled to go to bid by the end of September, 2011 taking approximately 6 months to complete, however the project probably will not begin until Spring of 2012.

Mr. Brady presented the Superintendent's report. He reported the Authority has purchased a new Ford Ranger Pickup truck for the low bid of \$18,465.00.

He also reported that Mercer County was now under a drought watch. A watch is requesting a voluntary reduction of 5% of essential water usage.

Mr. Brady reported that Greenlee Estates have inquired about the possibility of the Authority providing water service to their properties at Holiday Manor Apartments. Mr. Brady distributed a preliminary work sheet on costs of the project as well as comparisons of financial contributions for the project. After discussion it was agreed to review the various options and Mr. Brady will provide input as to which option with benefit the Developer as well as the Authority and review it with the Board.

A customer letter requesting a bill reduction was discussed. It was decided the bill would stand and that Mr. Brady would offer a payment arrangement plan to the customer. The Board authorized Mr. Brady to respond to the customer on their behalf.

Motion by Mr. Shaw to adjourn, seconded by Mr. Fisher.



Marion Rosselot
Secretary

Transcribed by:
Maria Kerekes

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
WEDNESDAY SEPTEMBER 14, 2011 5:30 P.M.

Member's Present: Gary Beatty, Chairman
John Gibson, Vice Chairman
Marion Rosselot, Secretary
Tom Fisher, Treasurer
Don Shaw, Ass't Sec. Treasurer

Engineer Present: Tom Thompson, Gannett Fleming

Employee's Present: William Brady, Superintendent
Maria Kerekes, Office Manager

Guests Present: Tom D'Alfonso, Jr. Council Representative
Anthony D'Alfonso
Brian Shipley, Council President

Press Present: Caleb Stright – Record Argus

Meeting called to order by Mr. Beatty. Minutes of the August 10, 2011 meeting were reviewed. After discussion, motion to accept the minutes with the 2 grammatical corrections as well as reformatting the Treasurer's report was made by Mr. Shaw. Seconded by Mr. Fisher. Mrs. Rosselot requested that Mr. Brady create a table that would be easier to understand. Motion carried by unanimous vote.

Treasurer's report was given by Mr. Fisher as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,149,799.90	\$510,086.32	\$639,713.58	\$252,702.35	\$387,011.23

Motion by Mr. Gibson to accept the Treasurer's report as presented, seconded by Mr. Shaw. Motion carried by unanimous vote.

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Engineer's report was given by Mr. Thompson. He reported Pennvest is still holding back the \$34,079.70 of the final requisition amount. When questioned, he reported that in some cases, Pennvest would hold final payments for up to a year due to their processing procedures. He also reported that the PennDot application has been submitted for the East Side distribution project and that they have addressed their comments on the waterline routing. We are now waiting for their ADA compliance officer to finish the review of their plans.

Superintendent's report was given by Mr. Brady. He reported that he had met with the Fire Chief today concerning the East Side Distribution replacement project, which their discussion primarily was for fire hydrant locations. He also reported that the drought watch for Mercer County has now been lifted. Main line fire hydrant flushing is scheduled for October.

The #3 air scour line to the river intake has been repaired by the distribution crew. The WC Weil Co. conducted performance tests on the raw and finish motors and pumps. Finish pump # 1 operated in good condition and finish pump #2 needed a loose ground repaired and gaskets replaced on the air release. Raw pump # 1, the fresh water flush line was cleaned. Other various tests were performed and all the pumps were in good condition. The cost savings was approximately \$13,000.00 in capital expenditures.

Motion by Mr. Shaw to adjourn the meeting, seconded by Mr. Fisher.

Meeting adjourned at 6:20 p.m.


Marion Rosselot
Secretary

Transcribed by
Maria Kerekes

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
WEDNESDAY OCTOBER 12, 2011 5:30 P.M.

Member's Present: Gary Beatty, Chairman
John Gibson, Vice Chairman
Marion Rosselot, Secretary
Don Shaw, Ass't Sec. Treasurer

Engineer Present: Tom Thompson, Gannett Fleming

Employee's Present: William Brady, Superintendent
Maria Kerekes, Office Manager

Guests Present: Tom D'Alfonso, Jr. Council Representative
Anthony D'Alfonso

Press Present: Caleb Stright – Record Argus

Meeting called to order by Mr. Beatty. Minutes of the September 14, 2011 meeting were reviewed. After discussion, motion to accept the minutes as presented was made by Mr. Shaw, seconded by Mr. Gibson Motion carried by unanimous vote.

Treasurer's report was given by Mr. Shaw as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$948,378.81	\$321,668.40	\$626,710.41	\$250,000.00	\$376,710.41

Motion by Mrs. Rosselot to accept the Treasurer's report as presented, seconded by Mr. Gibson. Motion carried by unanimous vote.

Mr. Brady reported that Mr. Thompson and he met with Henry Sallusti of RBC regarding refinancing the Authority 2003 bond issue at a savings to the Authority as of 10/6/11 of \$233,723.65. Mr. Gibson suggested the Authority refinance only the current outstanding bond amount due and that we pay the expenses for the refinancing up front to realize a greater savings. The Board requested Mr. Brady to contact Mr. Sallusti to give a cost comparison using the same analysis and the same coupon rate.

Mr. Brady suggested we can advertise and discuss refinancing the bonds at a special meeting once the information is obtained.

Engineer's report was given by Mr. Thompson. He presented an updated version of the project priority list with various pending projects being discussed. He also reported that Pennvest is still holding back the \$34,079.70 of the final requisition amount for the East Tank Project. He reported that Pennvest has approved funding for the \$4,501,000.00 loan as a 20 year loan at 1% interest rate. This would give the Authority a \$20,700.00 monthly repayment or a yearly payment of \$248,400.00, if the Board chooses to borrow the full amount.

He reported that plans for the main line distribution project on the East side are still on hold pending hearing from PennDOT and the Borough regarding their comments on the project. He stated we can begin to put the project out to bid once we get the information. Mr. Thompson is to contact Mr. Shipley as to when we can expect a response.

The Fredonia Road main line extension request was discussed. Mr. Brady, Mr. Fisher and Mr. Shaw met and presented a recommendation of the Authority contributing \$150,000.00 toward the project, with retainage of 5% held until the project is completed. After discussion it was decided that Mr. Brady will contact the Authority Solicitor for an opinion if and what type of precedence the Authority will set by contributing to this project. Mr. Brady stated this issue could be combined with the bond issue at the special meeting.

Superintendent's report was given by Mr. Brady. After reviewing the monthly information presented in the report, Mr. Brady also reported that routine maintenance has been performed at the Treatment Plant during the month with the surge protectors needing to be replaced on the finish VFD's.

Motion by Mr. Shaw to adjourn the meeting, seconded by Mr. Gibson. Meeting was adjourned to executive session to discuss personnel issues.

Meeting adjourned to executive session concerning personnel issues at 6:30 p.m.



Marion Rosselot
Secretary

Transcribed by
Maria Kerekes & William M. Brady

GREENVILLE WATER AUTHORITY
SPECIAL MEETING OF THE
BOARD OF DIRECTORS
WEDNESDAY OCTOBER 19, 2011 5:30 P.M.

Member's Present: Gary Beatty, Chairman
John Gibson, Vice Chairman
Marion Rosselot, Secretary
Tom Fisher, Treasurer
Don Shaw, Ass't Sec. Treasurer

Employee's Present: William Brady, Superintendent

Guests Present: Tom D'Alfonso, Jr. Council Representative
Anthony D'Alfonso

Meeting called to order by Mr. Beatty. The issue of refunding the 2003 series bond issue was discussed. A motion was made by Mr. Fisher to proceed on refunding the bonds with the Authority paying expenses for this refunding out of available cash. This motion was seconded by Mr. Gibson. Motion carried by unanimous vote.

The issue of extending the main line on Fredonia Road with financial participation by the Water Authority, as requested by the Rebecca H. Greenlee and Irvin R. Greenlee Irrevocable Trust, was discussed. A motion was made by Mrs. Rosselot to participate financially in the project with one half of the project cost, up to a capped limit of \$150,000.00. The motion was seconded by Mr. Gibson. Motion carried by unanimous vote. Also needed for this project would be a contract stating how and in what amount payments would be made throughout the project, and a 5% retainer held until the project is complete. This contract will be drawn up as the project bids are finalized.

Motion by Mr. Gibson to adjourn, seconded by Mr. Shaw.



Marion Rosselot
Secretary

November 16, 2011

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
WEDNESDAY NOVEMBER 16, 2011 5:30 P.M.

Member's Present: Gary Beatty, Chairman
John Gibson, Vice Chairman
Tom Fisher, Treasurer
Marion Rosselot, Secretary
Don Shaw, Ass't Sec. Treasurer

Engineer Present: Tom Thompson, Gannett Fleming

Employee's Present: William Brady, Superintendent
Maria Kerekes, Office Manager

Guests Present: Tom D'Alfonso, Jr. Council Representative
Anthony D'Alfonso

Press Present: Caleb Stright – Record Argus

Meeting called to order by Mr. Beatty. Minutes of the October 12, 2011 meeting were reviewed. After discussion, motion to accept the minutes as presented was made by Mr. Shaw, seconded by Mr. Gibson Motion carried by unanimous vote.

Minutes of the October 19, 2011 meeting were reviewed. Motion by Mr. Fisher to accept minutes as presented, seconded by Mr. Shaw. Motion carried by unanimous vote.

Treasurer's report was given by Mr. Fisher as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$963,370.57	\$347,267.74	\$616,102.83	\$250,000.00	\$366,102.83

Motion by Mr. Shaw to accept Treasurer's report as presented, seconded by Mr. Gibson. Motion carried by unanimous vote.

November 16, 2011

Engineer's report was given by Mr. Thompson. He reported that there had been no updates on the project priority listing. He also reported that Pennvest has agreement to extend our settlement date until January 31, 2012.

He reported we have received comments from the Borough regarding the Distribution System Improvement project. After elaborating on several issues that Mr. Thompson stated had already been addressed and submitted to the Borough, he would make sure the information would be resubmitted to the Borough as per their request. It was also discussed although we had followed PennVest guidelines regarding advertising for public comment and no questions or comments were received, it was decided it would be a good idea to advertise and hold another public meeting in January or February regarding the project and to ensure the public understands the scope of the project and all the Authority plans on doing.

Mr. Thompson reported also we are still waiting for the Penn DOT ADA compliance officer to finish the review of the plans for the project.

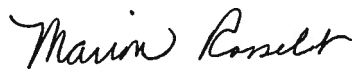
Mr. Brady gave the Superintendents report. He reviewed the operating revenues and expense, citing we were still on target with the budget. He also reported that snow plow bids were requested and Eckstrom's Lawn care had submitted the low bid of \$68.00 per event, and was awarded the bid for the 2011-2012 year.

He also reported the employees have submitted the health questionnaires for pricing various agencies for new Health insurance coverage and we should be getting results back soon.

He informed the board that Elmer Nevin had taken and passed the W.E. Distribution class as required for state certification, as well as Larry Keener passed the Treatment sub class 1 for conventional filtration state certification.

Hydrant flushing had been completed as of October 20, 2011 and all the hydrants have been winterized.

Motion to adjourn by Mr. Shaw, seconded by Mr. Fisher. Meeting adjourned 6:05 p.m.



Marion Rosselot
Secretary

Transcribed by:
Maria Kerekes

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
TUESDAY, DECEMBER 13 2011 5:00 P.M.

Member's Present:

Gary Beatty, Chairman
John Gibson, Vice Chairman
Tom Fisher, Treasurer
Don Shaw, Ass't Sec. Treasurer

Engineer Present:

Tom Thompson, Gannett Fleming

Employee's Present:

William Brady, Superintendent
Maria Kerekes, Office Manager

Guests Present:

Tom D'Alfonso, Jr. Council Representative
Anthony D'Alfonso

Press Present:

Caleb Stright – Record Argus

Meeting called to order by Mr. Beatty. Minutes of the November 16, 2011 meeting were reviewed. After discussion, motion to accept the minutes as presented was made by Mr. Shaw, with correction of Mr. Fisher giving the Treasurers, report, and not Mr. Shaw. Seconded by Mr. Fisher. Motion carried by unanimous vote.

Minutes of the November 29, 2011 special meeting were reviewed. Motion by Mr. Fisher to accept minutes as presented, with the reflection of the savings total of \$233,756.64 on the Bond reissuance seconded by Mr. Shaw. Motion carried by unanimous vote. Mr. Brady pointed out this was an amount prior to the out of pocket expense to the Authority of the \$80,000.00+ for refinancing fees.

Treasurer's report was given by Mr. Fisher as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,050,003.83	\$367,812.70	\$682,191.13	\$250,000.00	\$432,191.13

Motion by Mr. Shaw to accept Treasurer's report as presented, seconded by Mr. Gibson. Motion carried by unanimous vote.

Engineers report was given by Mr. Thompson. He reported that Pennvest was still holding \$34,079.70 as part of the final requisition and that they have yet to indicate when the final payment would be released. He also reported if we get a final response soon from the Borough regarding the East Side Distribution Project we should be able to go to bid by the January meeting. Mr. Gibson questioned if with this project, we would need to pay for material that was not secured on Authority property. Mr. Thompson stated he would look into that, however most Contractors have insurance that if anything should happen to any material that was not on the owner's property, they would reimburse it. Mr. Beatty and Mr. Shaw stated they were planning to attend this evening Council meeting and would address the fact we have yet to get a response from Mr. Graubard regarding the final drafts of the project. Mr. Fisher suggested the remaining items be addressed individually so there would be no question as to what was left or incomplete.

Mr. Brady presented the Superintendent's report. He handed to each Board Member a copy of the 2012 Gannett Fleming Engineering contract, pointing out that the monthly retainer had not changed from 2011. After a brief discussion, Mr. Fisher motioned to accept the Engineers contract for 2012, seconded by Mr. Gibson. Motion carried by unanimous vote.

The 2012 budget was reviewed. Mr. Brady stated with the savings on the bond issue that he could not justify a rate increase for 2012. He also informed the board after securing bids, the Authority was changing Hospitalization carrier to UPMC, for a savings of approximately \$24,000.00 annually. He also pointed out to the Board the budget included a 2% wage increase for Authority employees with Mrs. McClimans receiving an addition \$1.00 a hour to bring her somewhat up to scale.

Mr. Brady also discussed the Booster Station. He stated that Mr. Beatty had suggested we refurbish the building however, we need not to move forward and take that money to resume the study to relocate the booster station. All were in agreement. Motion by Mr. Fisher to accept the 2012 budget as presented, seconded by Mr. Shaw. Motion carried by Unanimous vote.

Motion by Mr. Shaw to adjourn the meeting, seconded by Mr. Fisher.

Meeting adjourned 6:00 p.m.

A handwritten signature in black ink, appearing to read 'Donald Shaw', is written over a printed name.

Donald Shaw
Ass't Sect. Treasurer