

Greenville Water Authority
2018 Regular Board Meeting Dates

January 10th

February 14th

March 14th

April 11th

May 9th

June 13th

July 11th

August 8th

September 12th

October 10th

November 14th

December 12th

**GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday January 10, 2018 5:30 PM**

Present

Directors:	Marion Rosselot, Chairman	Present
	Alfred Peden, Vice Chairman	Present
	Linda Zuschlag, Secretary	Present
	Henry Barton, Treasurer	Present
	Chad Sankey, Asst. Secretary/Treasurer	Present
Engineer:	Robert Horvat, Project Manager, Entech Engineering	
Employees:	Carol Paul, Authority Manager	
Press:	Molly Moser, Record Argus	
Visitors:	None	

Meeting called to order by Mrs. Paul.

Reorganization of the board was conducted. Mrs. Paul called for nominations for Chairman. Motion by Mr. Sankey to nominate Mrs. Rosselot as Chairman, Seconded by Mr. Peden. Mrs. Paul called for any additional nominations, with none being made, the nominations were closed. Motion carried by unanimous vote.

Mrs. Rosselot called for nominations for Vice Chairman. Motion by Mr. Sankey to nominate Mr. Peden as Vice Chairman, Seconded by Mr. Barton. Mrs. Rosselot called for any additional nominations, with none being made, the nominations were closed. Motion carried by unanimous vote.

Mrs. Rosselot called for nominations for Secretary. Motion by Mr. Peden to nominate Mrs. Zuschlag as Secretary, Seconded by Mr. Sankey. Mrs. Rosselot called for any additional nominations, with none being made, the nominations were closed. Motion carried by unanimous vote.

Mrs. Rosselot called for nomination for Treasurer. Motion by Mr. Sankey to nominate Mr. Barton as Treasurer, Seconded by Mr. Peden. Mrs. Rosselot called for any additional nominations, with none being made, the nominations were closed. Motion carried by unanimous vote.

Mrs. Rosselot called for nomination for Assistant Secretary-Treasurer. Motion by Mr. Peden to nominate Mr. Sankey as Assistant Secretary-Treasurer, Seconded by Mrs. Zuschlag. Mrs. Rosselot called for any additional nominations, with none being made, the nominations were closed. Motion carried by unanimous vote.

Minutes of the December 13, 2017 meeting were reviewed. Motion by Mrs. Zuschlag to accept the minutes as presented, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Barton as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,465,370.98	\$406,859.04	\$1,058,511.94	\$394,885.23	\$663,626.71

Motion by Mr. Peden to approve the Treasurer's report, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Mr. Horvat, Project Manager, Entech Engineering presented the Engineer's Report. Mr. Horvat presented the 2018 Waterline Replacement Project to the Board. The revised PennVest scope includes approximately 6,805LF of waterline replacements addressing six projects included on the top ten priority list. PA DEP PWS application has been submitted. PADOT HOP permit and Mercer County E&S permits have been obtained. The project has been advertised and bid opening has been delayed until January 17, 2018. Mr. Horvat presented the West Tank Improvement Project, PA DEP PWS permit application has been submitted. The project has been advertised and bid opening has been delayed until January 17, 2018. Mr. Horvat presented Emergency Power Provision Project which includes installation of manual transfer switches and generator plug-in provisions for the treatment plant and the booster station. Entech is coordinating with Steel Nation Engineering for electrical support on the project. Entech is finalizing drawings and technical specifications prepared by Steel Nation Engineering for advertisement. Tentative bid date is February 8, 2018. Mr. Horvat presented the Water Treatment Plant Preparedness, Prevention, and Contingency (PPC) Plan. A site survey has been completed, and a PPC Plan has been submitted to the Authority.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of December.

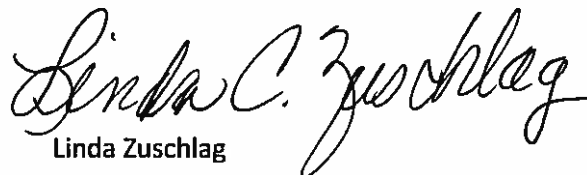
Mrs. Paul submitted the 2017 Customer Bad Debt in the amount of \$1,783.35 for the board approval. Motion by Mr. Sankey to approve writing off of bad debt in the amount of \$1,783.35, Seconded by Mr. Peden, Motion carried by unanimous vote.

Mrs. Paul presented a quote for a new dump truck for the distribution department using the Commonwealth of Pennsylvania COSTAR Program. McCandless Ford of Mercer submitted a quote for \$59,500.00. Motion by Mrs. Zuschlag to approve the purchase of new dump truck for the distribution department from McCandless Ford, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Meeting adjourned to Executive Session for personnel issues at 6:40 pm.
Executive Session adjourned at 6:45 pm.

Motion by Mr. Sankey to allow Mrs. Paul to hire qualified individual for the Distribution System Operator position, Seconded by Mr. Peden, Motion carried by unanimous vote.

Meeting adjourned at 6:46 pm.


Linda Zuschlag
Secretary

Transcribed by: Shannon McClimans
Draft review by: Board

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday February 14, 2018 5:30 PM

Present

Directors: Marion Rosselot, Chairman Present
Alfred Peden, Vice Chairman Present
Linda Zuschlag, Secretary Present
Henry Barton, Treasurer Present
Chad Sankey, Asst. Secretary/Treasurer Present

Engineer: Robert Horvat, Project Manager, Entech Engineering

Employees: Carol Paul, Authority Manager

Press: Molly Moser, Record Argus

Visitors: Zachary Hudecek, Intern from Thiel College
Kara McGonigal - Resident

Meeting called to order by Mrs. Rosselot.

Minutes of the January 10, 2018 meeting were reviewed. Motion by Mr. Sankey to accept the minutes as presented, Seconded by Mr. Barton, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Barton as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,517,468.93	\$435,577.01	\$1,081,911.92	\$482,000.00	\$599,911.92

Motion by Mr. Peden to approve the Treasurer's report, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Mrs. Rosselot opened the floor for any visitors. Kara McGonigal addressed the Board regarding a larger water bill from a leak at her property. After discussion and review Ms. McGonigal's bill will remain as billed.

Mr. Horvat, Project Manager, Entech Engineering presented the Engineer's Report. Mr. Horvat presented the 2017 Water System Annual Report. Motion by Mrs. Zuschlag to accept the 2017 Water System Annual Report as presented, Seconded by Mr. Peden, Motion carried by unanimous vote.

Mr. Horvat presented the 2018 Waterline Replacement Project to the Board. Bid openings for this project were held on January 17, 2018 with nine (9) submissions for Contract #1 and four (4) submissions for Contract #2. Mr. Horvat presented that Mortimer Excavation was the apparent low bidder at \$509,075.00 for Contract #1. Mr. Horvat presented that JS Bova Excavating was the apparent low bidder at \$1,389,889.00 for Contract #2. Motion by Mr. Sankey to award Mortimer Excavation (open cut) Contract #1 for the amount of \$509,075.00 contingent upon PADEP permitting and PennVest settlement, Seconded by Mr. Peden. Motion carried by unanimous vote. Motion by Mr. Sankey to award JS Bova Excavating Inc. (CIPP) Contract #2 for the amount of \$1,389,889.00 contingent upon PA DEP permitting and PennVest settlement, Seconded by Mr. Peden. Motion carried by unanimous vote. The revised PennVest scope includes approximately 6,805LF of waterline replacements addressing six projects included on the top ten priority list. PA DEP PWS application has been submitted. PADOT HOP permit and Mercer Country E&S permits have been obtained.

Mr. Horvat presented the West Tank Improvement Project, PA DEP PWS permit application has been submitted. Bid openings for this project were on January 17, 2018 with six (6) submissions. Mr. Horvat presented that Worldwide Industries Corp. was the apparent low bidder at \$795,577.00. Motion by Mr. Peden to award Worldwide Industrial Corp. for the amount of \$795,577.00 contingent upon PA DEP permitting and PennVest settlement, Seconded by Mr. Barton. Motion carried by unanimous vote.

Mr. Horvat presented Emergency Power Provision Project which includes installation of manual transfer switches and generator plug-in provisions for the treatment plant and the booster station. Bid openings for this project were on February 8, 2018 with seven (7) bid submissions. Mr. Horvat presented that A&MP Electric Inc. was the apparent low bidder at \$125,160.00. Motion by Mr. Peden to award A&MP Electric Inc for the amount of \$125,160.00 contingent on PennVest settlement, Seconded by Mrs. Zuschlag. Motion carried by unanimous vote.

Zachary Hudecek, a student from Thiel College gave a progress report on his 120-hour internship at the treatment plant. An internship is a requirement for his graduation.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of January. Distribution budget overage is due to water main breaks.

Mrs. Paul submitted Resolution 01-18 for the board review. The Resolution is for a 5% water rate increase effective January 1, 2019. Motion by Mr. Sankey to accept Resolution 01-18, Seconded by Mr. Barton, Motion carried by unanimous vote.

Mrs. Paul presented ISG Energy offer for a fixed electric rate for 39 months beginning November 2018. Motion by Mr. Sankey to accept ISG Energy fixed electric rate, Seconded by Mrs. Zuschlag. Motion carried by unanimous vote.

Mrs. Paul presented a 3-year contract with Stateline Roll Off for the sludge removal at the treatment plant. Motion by Mr. Barton to accept the 3-year contract offered by Stateline Roll Off, Seconded by Mr. Sankey. Motion carried by unanimous vote.

Mrs. Paul presented that Jacob Brown had been hired as Distribution Laborer. Motion by Mr. Sankey to ratify the hiring of Jacob Brown as Distribution Laborer, Seconded by Mrs. Zuschlag. Motion carried by unanimous vote.

Meeting adjourned to Executive Session for legal issues at 7:25 pm.

Executive Session adjourned at 7:31 pm.

Meeting adjourned at 7:31 pm.



Linda Zuschlag
Secretary

Transcribed by: Shannon McClimans

Draft review by: Board

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday March 14, 2018 5:30 PM

Present

Directors: Marion Rosselot, Chairman Present
Alfred Peden, Vice Chairman Absent-Excused
Linda Zuschlag, Secretary Present
Henry Barton, Treasurer Present
Chad Sankey, Asst. Secretary/Treasurer Present
Engineer: Robert Horvat, Project Manager, Entech Engineering
Employees: Carol Paul, Authority Manager
Press: Molly Moser, Record Argus
Visitors: Zachary Hudecek, Intern from Thiel College
Bruce Lawrence, McGill Power & Bell
Ashley Walker, McGill Power & Bell

Meeting called to order by Mrs. Rosselot.

Minutes of the February 14, 2018 meeting were reviewed. Motion by Mrs. Zuschlag to accept the minutes as presented, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Minutes of the March 8, 2018 special meeting were reviewed. Motion by Mrs. Zuschlag to accept the minutes as presented, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Barton as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,530,081.30	\$464,289.39	\$1,065,791.91	\$445,575.23	\$620,216.68

Motion by Mr. Sankey to approve the Treasurer's report, Seconded by Mrs. Zuschlag, Motion carried by unanimous vote.

Mr. Horvat presented the 2018 Waterline Replacement Project to the Board. The PA DEP PWS application has been approved. PADOT HOP permit and Mercer Country E&S permits have been obtained.

Mr. Horvat presented the West Tank Improvement Project to the Board. Proposals were solicited from four professional service companies for quality assurance/quality control inspection services for the West Tank Improvement Project. Mr. Horvat recommends the lowest proposal was from World International Testing

(WIT) of Steubenville, OH for a price not to exceed \$73,800.00. Motion by Mr. Sankey to accept WIT proposal, Seconded by Mr. Barton, Motion carried by unanimous vote.

Zachary Hudecek, a student from Thiel College gave a progress report on his 120-hour internship at the treatment plant. An internship is a requirement for his graduation.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of February. Distribution budget overage is due to water main breaks, treatment plant under budget by 1% and non-operating and operating revenues are on budget.

Bruce Lawrence, Accountant with McGill, Power, Bell and Associates presented the Financial Statements for the year ending December 31, 2017 and 2016. Motion by Mr. Sankey to accept the 2017 Audit as presented, Seconded by Mr. Barton, Motion carried by unanimous vote.

Mrs. Paul presented Articles of Agreement amending the term of existence of the Authority 50 years. Motion by Mr. Sankey to execute the Articles of Agreement, Seconded by Mrs. Zuschlag, Motion carried by unanimous vote.

Mrs. Paul submitted Resolution 02-18 for the board review. The Resolution is for intent to reimburse the general funds used to construct improvements to its water system with funds received from PennVest. Motion by Mrs. Zuschlag to accept Resolution 02-18, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Mrs. Paul submitted Resolution 03-18 for the board review. The Resolution is to borrow principle maximum amount of \$2,401,578.00 and acceptance of grant amount of \$1,433,422.00 from PennVest. Motion by Mr. Sankey to accept Resolution 03-18, Seconded by Mr. Barton, Motion carried by unanimous vote.

Meeting adjourned at 6:25 pm.



Linda Zuschlag
Secretary

Transcribed by: Shannon McClimans
Draft review by: Board

GREENVILLE WATER AUTHORITY
SPECIAL MEETING OF THE
BOARD OF DIRECTORS
Thursday March 8, 2018 5:45 PM

Present

Directors:	Marion Rosselot, Chairman	Present
	Alfred Peden, Vice Chairman	Present
	Linda Zuschlag, Secretary	Present
	Henry Barton, Treasurer	Present
	Chad Sankey, Asst. Secretary/Treasurer	Present
Employees:	Carol Paul, Authority Manager	
Press:	Molly Moser, Record Argus	
Visitors:	None	

Meeting called to order by Mrs. Rosselot.

Mrs. Paul presented Resolution 04-18 to extend the term of existence of the Municipal Authority of the Borough of Greenville an additional fifty years. Motion by Mr. Sankey accept Resolution 04-18, Seconded by Mr. Barton, Motion carried by unanimous vote.

Meeting adjourned at 6:50 pm.


Linda Zuschlag
Secretary

Transcribed by: Shannon McClimans
Draft review by: Board

**GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday April 11, 2018 5:30 PM**

Present

Directors: Marion Rosselot, Chairman Absent-Excused
Alfred Peden, Vice Chairman Present
Linda Zuschlag, Secretary Present
Henry Barton, Treasurer Present
Chad Sankey, Asst. Secretary/Treasurer Present

Engineer: Robert Horvat, Project Manager, Entech Engineering

Employees: Carol Paul, Authority Manager

Press: Molly Moser, Record Argus

Visitors: Zachary Hudecek, Intern from Thiel College

Meeting called to order by Mr. Peden.

Minutes of the March 14, 2018 meeting were reviewed. Motion by Mr. Sankey to accept the minutes as presented, Seconded by Mrs. Zuschlag, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Barton as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,540,321.99	\$467,515.18	\$1,072,806.81	\$429,546.21	\$643,260.60

Motion by Mrs. Zuschlag to approve the Treasurer's report, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Mr. Horvat presented the 2018 Waterline Replacement Project to the Board. PennVest settlement is scheduled for April 24, 2018. Notice to proceed should be ready after settlement date and permits are in order.

Mr. Horvat presented the West Tank Improvement Project to the Board. The Authority has obtained a right of entry with the neighboring property owner to access the tank site.

Mr. Horvat presented Public Water Supply Permit Application for Liquid Ammonium Sulfate (LAS). The Department of Environmental Protection has scheduled an inspection for April 17, 2018.

Zachary Hudecek, a student from Thiel College gave a progress report on his 120-hour internship at the treatment plant. An internship is a requirement for his graduation.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of March. The Authority is on budget through the first quarter of 2018.

Mrs. Paul presented that system-wide hydrant flushing will begin on Monday April 23, 2018 weather permitting.

Mrs. Paul presented the liability insurance renewal with Anderson Insurance Group for \$25,304.00. Motion by Mr. Barton to accept Anderson Insurance Group renewal for Liability Insurance, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Meeting adjourned at 6:05 pm.

A handwritten signature in blue ink that reads "Linda C. Zuschlag". The signature is written in a cursive, flowing style.

Linda Zuschlag
Secretary

Transcribed by: Shannon McClimans

Draft review by: Board

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday May 09, 2018 5:30 PM

Present

Directors: Marion Rosselot, Chairman Present
Alfred Peden, Vice Chairman Present
Linda Zuschlag, Secretary Present
Henry Barton, Treasurer Present
Chad Sankey, Asst. Secretary/Treasurer Present

Engineer: Robert Horvat, Project Manager, Entech Engineering

Employees: Carol Paul, Authority Manager

Press: Molly Moser, Record Argus

Visitors: Ervin Byler, Byler's Door

Meeting called to order by Mrs. Rosselot.

Minutes of the April 11, 2018 meeting were reviewed. Motion by Mr. Barton to accept the minutes as presented, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Barton as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,571,692.44	\$496,396.80	\$1,075,295.64	\$428,483.71	\$646,811.93

Motion by Mr. Peden to approve the Treasurer's report, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Mr. Byler has marked an additional 645 trees located at the East Tank site on Hadley Road. Mr. Byler is interested in extending his contract to include the additional timber.

Mr. Horvat presented the 2018 Waterline Replacement Project to the Board. PennVest settlement was completed on April 24, 2018. Notice to Proceed has been sent to Mortimers Excavating for Contract #1, contract value \$509,075.00 and to JS Bova Excavating for Contract #2, contract value \$1,389,889.00.

Mr. Horvat presented the West Tank Improvement Project to the Board. The Authority has obtained a right of entry with the neighboring property owner to access the tank site. Notice to Proceed has been sent to Worldwide Industrial Corp., contract value \$795,577.00.

Mr. Horvat presented the Emergency Power Provision Project to the Board. Notice to Proceed has been sent to A&MP Electric Inc., contract value \$125,160.00.

Motion by Mr. Sankey to approve Carol Paul to sign PennVest change orders, Seconded by Mr. Peden, Motion carried by unanimous vote.

Mrs. Paul presented a new bank account was opened through First National Bank for all PennVest transactions.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of April. The Authority remains on budget through April 2018.

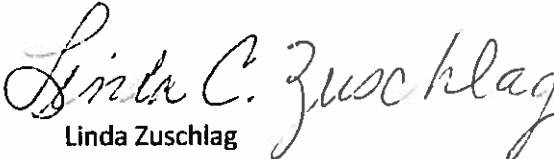
Mrs. Paul presented that system-wide hydrant flushing was completed the week of April 23, 2018.

Mrs. Paul presented the Authority purchased the property at 2 State Street located adjacent to the treatment plant. The purchase price was \$1,085.00.

Meeting adjourned at Executive Session for legal issue at 6:05 pm.

Executive Session adjourned at 6:30 pm.

Meeting adjourned at 6:45 pm.


Linda Zuschlag
Secretary

Transcribed by: Shannon McClimans

Draft review by: Board

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday June 13, 2018 5:30 PM

Present

Directors:	Marion Rosselot, Chairman	Absent-Excused
	Alfred Peden, Vice Chairman	Present
	Linda Zuschlag, Secretary	Present
	Henry Barton, Treasurer	Present
	Chad Sankey, Asst. Secretary/Treasurer	Present
Engineer:	Robert Horvat, Project Manager, Entech Engineering	
Employees:	Carol Paul, Authority Manager	
Press:	Molly Moser, Record Argus	
Visitors:	George Henretty- Customer	

Meeting called to order by Mr. Peden.

Minutes of the May 09, 2018 meeting were reviewed. Motion by Mr. Sankey to accept the minutes as presented, Seconded by Mr. Barton, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Barton as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,575,741.42	\$525,126.67	\$1,050,614.75	\$282,000.00	\$768,614.75

Motion by Mrs. Zuschlag to approve the Treasurer's report, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Mr. Henretty, customer on Main Street addressed the Board with concerns regarding his final bill requesting that penalties and late fees be removed. The final bill will remain as processed with the full balance due.

Mr. Horvat presented the 2018 Waterline Replacement Project to the Board. Notice to Proceed has been sent to Mortimers Excavating for Contract #1, with an anticipated start date in mid-July. Notice to Proceed has been sent to JS Bova Excavating for Contract #2. A preconstruction meeting was held on May 23, 2018 with an anticipated start date on June 18, 2018.

Mr. Horvat presented the West Tank Improvement Project to the Board. Notice to Proceed has been sent to Worldwide Industrial Corp. A preconstruction meeting was held on June 1, 2018. Employees have isolated and drained one of the 0.75 MG tanks, anticipated start date of mid-June. WIT- World International Testing will be providing inspection service on this project.

Mr. Horvat presented the Emergency Power Provision Project to the Board. Notice to Proceed has been sent to A&MP Electric Inc. Submittals are being processed, no start date has been determined.

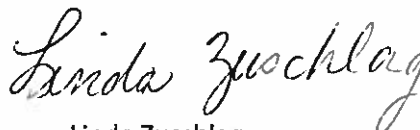
Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of May. The Authority remains on budget through May 2018.

Mr. Byler had requested an extension on the timber sale of trees located on Hadley Road, no extension will be offered. Shaffer Forestry will evaluate the timber available on the property at a cost of 10% of what the Authority receives for the timber. Motion by Mr. Sankey to retain Shaffer Forestry Service, Seconded by Mrs. Zuschlag, Motion carried by unanimous vote. A legal notice for the bids for the sale of the timber will run once the Board has had time to review the contract and no objections are made.

Meeting adjourned at Executive Session for personnel issue at 6:17 pm.

Executive Session adjourned at 6:25 pm.

Meeting adjourned at 6:30 pm.



Linda Zuschlag
Secretary

Transcribed by: Shannon McClimans

Draft review by: Board

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday July 11, 2018 5:30 PM

Present

Directors: Marion Rosselot, Chairman Present
Alfred Peden, Vice Chairman Present
Linda Zuschlag, Secretary Present
Henry Barton, Treasurer Present
Chad Sankey, Asst. Secretary/Treasurer Present

Engineer: Robert Horvat, Project Manager, Entech Engineering

Employees: Carol Paul, Authority Manager

Press: Caleb Stright, Record Argus

Visitors: None

Meeting called to order by Mrs. Rosselot.

Minutes of the June 13, 2018 meeting were reviewed. Motion by Mr. Sankey to accept the minutes as presented, Seconded by Mr. Barton, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Barton as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,767,106.78	\$553,988.28	\$1,213,118.50	\$282,000.00	\$931,118.50

Motion by Mr. Sankey to approve the Treasurer's report, Seconded by Mr. Peden, Motion carried by unanimous vote.

Mr. Horvat presented the 2018 Waterline Replacement Project to the Board. Mortimers Excavating has started submittals, work initially to start on Packard Ave in late-July for Contract #1. JS Bova Excavating began work on Dwyer Court and Bracken Alley for Contract #2.

Mr. Horvat presented an update on the West Tank Improvement Project. Employees have isolated and drained one of the 0.75 MG tanks; the second tank should be out of service late-July. Worldwide Industrial Corp. has blasted and primed the first tank. WIT- World International Testing is providing inspection services on this project.

Mr. Horvat presented an update on the Emergency Power Provision Project. Notice to Proceed has been sent to A&MP Electric Inc. Submittals are being processed, no start date has been determined.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of June. The Authority remains on budget through June 2018.

Mrs. Paul presented that the first PennVEST reimbursement was received in June.

A new 2018 Ford F550 dump truck was purchased for the distribution department. Marion Rosselot, Chairman signed a letter authorizing Carol Paul to sign purchase documents for the Authority. Motion by Mrs. Zuschlag to authorize letter for Carol Paul to sign purchase documents for the 2018 Ford F550, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Installation of a second water meter at the Greenville Fire Department was discussed. The second meter would be used to deduct water that is used to fill the tanker trucks so that the fire department is not billed for water used for fighting fires. Motion by Mr. Sankey to approve the installation of a second water meter for the Greenville Fire Department, Seconded by Mr. Barton, Motion carried by unanimous vote.


Mrs. Paul, Mr. Sankey, and Mr. Barton would like to attend PMAA's 76th Annual Conference in Erie, PA in September. Motion by Mrs. Zuschlag for attendance fee's to be paid by the Authority for the PMAA Annual Conference, Seconded by Mr. Peden, Motion carried by unanimous vote.

Meeting adjourned at Executive Session for legal issue at 6:20 pm.
Executive Session adjourned at 6:30 pm.

Motion by Mr. Peden to accept settlement agreement with the owner of 30 Eagle Street, Seconded by Mr. Sankey, Motion carried by unanimous vote.

July 11, 2018 Regular Board Meeting

Meeting adjourned at 6:35 pm.


Linda Zuschlag
Secretary

Transcribed by: Shannon McClimans
Draft review by: Board

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday August 8, 2018 5:30 PM

Present

Directors: Marion Rosselot, Chairman Present
Alfred Peden, Vice Chairman Present
Linda Zuschlag, Secretary Present
Henry Barton, Treasurer Present
Chad Sankey, Asst. Secretary/Treasurer Present

Engineer: Robert Horvat, Project Manager, Entech Engineering

Employees: Carol Paul, Authority Manager

Press: Molly VanWoert, Record Argus

Visitors: None

Meeting called to order by Mrs. Rosselot.

Minutes of the July 11, 2018 meeting were reviewed. Motion by Mr. Sankey to accept the minutes as presented, Seconded by Mr. Barton, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Barton as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,743,090.78	\$724,051.60	\$1,019,039.18	\$280,446.65	\$738,592.53

Motion by Mr. Peden to approve the Treasurer's report, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Mr. Horvat presented an update to the 2018 Waterline Replacement Project to the Board. A preconstruction meeting was held on August 2nd with Mortimers Excavating. Work began on Packard Ave. on August 6th for Contract #1.

JS Bova Excavating continues work on College Ave and Main Street. JS Bova has submitted pay request #1 in the amount of \$129,728.25 for Contract #2 and is recommended for approval of payment. Motion by Mrs. Zuschlag to approve JS Bova Excavating pay request #1 in the amount of \$129,728.25, Seconded by Mr. Sankey, Motion carried by unanimous vote. JS Bova Excavating has submitted pay request #2 in the amount of \$108,997.20 for Contract #2 and is recommended for approval of payment. Motion by Mr. Peden to approve JS Bova Excavating pay request #2 in the amount of \$108,997.20, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Mr. Horvat presented an update on the West Tank Improvement Project. The site piping has been completed and Worldwide Industrial Corp. is preparing the first tank for disinfection for testing prior to returning to service. Work on the second tank is progressing with a substantial completion date in early September. WIT-World International Testing is providing inspection services on this project.


Mr. Horvat presented an update on the Emergency Power Provision Project. Notice to Proceed has been sent to A&MP Electric Inc., a preconstruction meeting was held on July 17th. Submittals are being processed, no start date has been determined.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of July. The Authority is slightly over budget through July 2018.

The new 2018 Ford F550 dump truck purchased earlier this year was received for the distribution department.

Mrs. Paul, Mr. Sankey, and Mr. Barton are registered to attend PMAA's 76th Annual Conference in Erie, PA September 23rd through September 26th.

Meeting adjourned at 6:30 pm.


Linda Zuschlag
Secretary

Transcribed by: Shannon McClimans

Draft review by: Board

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday September 12, 2018 5:30 PM

Present

Directors: Marion Rosselot, Chairman Present
Alfred Peden, Vice Chairman Present
Linda Zuschlag, Secretary Present
Henry Barton, Treasurer Present
Chad Sankey, Asst. Secretary/Treasurer Present

Engineer: Robert Horvat, Project Manager, Entech Engineering

Employees: Carol Paul, Authority Manager

Press: Caleb Stright, Record Argus

Visitors: Lyle Huffman, Borough of Greenville

Meeting called to order by Mrs. Rosselot.

Minutes of the August 8, 2018 meeting were reviewed. Motion by Mr. Peden to accept the minutes as presented, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Barton as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,535,684.47	\$623,196.47	\$912,488.00	\$280,446.65	\$632,041.35

Motion by Mrs. Zuschlag to approve the Treasurer's report, Seconded by Mr. Peden, Motion carried by unanimous vote.

Mr. Huffman from the Greenville Borough presented a proposal to the Board to remove intermunicipal fees between the Greenville Borough and the Water Authority. The proposal would waive public fire protection fees to the Borough and permit fees to the Authority, along with other fees including the connection and disconnection fees the Borough pays for seasonal water service to several properties. Motion by Mr. Sankey to

waive connection and disconnection fees for seasonal water service to the Borough of Greenville, Seconded by Mr. Barton, Motion carried by unanimous vote. The Board will review the proposal for the additional fees.

Mr. Horvat presented an update to the 2018 Waterline Replacement Project to the Board. Mortimers Excavating is nearing completion of work on Packard Ave and Conneaut Lake Road, work has started on Vance Street. Mortimer Excavating has submitted pay request #1 in the amount of \$102,873.15 for Contract #1 and is recommended for approval of payment. Motion by Mr. Sankey to approve Mortimer Excavating pay request #1 in the amount of \$102,873.15, Seconded by Mr. Peden, Motion carried by unanimous vote.

JS Bova Excavating continues work on College Ave and Main Street. Liner installation on College Ave installed by Insituform is defective. JS Bova will continue work by replacing the lined section with open cut method. JS Bova has submitted pay request #3 in the amount of \$232,659.58 for Contract #2 and is recommended for approval of payment. Motion by Mr. Sankey to approve JS Bova Excavating pay request #3 in the amount of \$232,659.58 pending review from Entech, Seconded by Mr. Peden, Motion carried by unanimous vote.

Mr. Horvat presented an update on the West Tank Improvement Project. The site piping and coating of both tanks has been completed. Worldwide Industries has submitted pay request #1 in the amount of \$644,646.60 and is recommended for approval of payment. Motion by Mrs. Zuschlag to approve Worldwide Industries pay request #1 in the amount of \$644,646.60, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Mr. Horvat presented an update on the Emergency Power Provision Project. A&MP Electric Inc. has installed the temporary VFD at the treatment plant and anticipates the new VFD to be installed by mid-September. Work at the Booster Station has also begun.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of August.

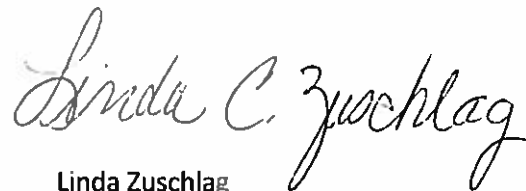
Mrs. Paul presented The 2019 Minimum Municipal Obligation (MMO) for the Authority's Pension Plan for the Board's review.

September 12, 2018 Regular Board Meeting

Meeting adjourned for personnel and legal issues at 7:37 pm.

Executive Session Adjourned at 7:52 pm.

Time meeting adjourned at 7:56 pm.

A handwritten signature in black ink that reads "Linda C. Zuschlag". The signature is written in a cursive style with a large, looping initial "L".

Linda Zuschlag
Secretary

Transcribed by: Shannon McClimans

Draft review by: Board

**GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday October 10, 2018 5:30 PM**

Present

Directors: Marion Rosselot, Chairman Present
Alfred Peden, Vice Chairman Present
Linda Zuschlag, Secretary Present
Henry Barton, Treasurer Present
Chad Sankey, Asst. Secretary/Treasurer Present

Engineer: Robert Horvat, Project Manager, Entech Engineering

Employees: Carol Paul, Authority Manager

Press: Caleb Stright, Record Argus

Visitors: Nikolaus Black, Student at Thiel College

Meeting called to order by Mrs. Rosselot.

Minutes of the September 12, 2018 meeting were reviewed. Motion by Mr. Peden to accept the minutes as presented, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Barton as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,464,134.53	\$538,609.18	\$925,525.35	\$275,714.08	\$649,811.27

Motion by Mr. Sankey to approve the Treasurer's report, Seconded by Mr. Peden, Motion carried by unanimous vote.

Nikolaus Black, student at Thiel College addressed the Board regarding an internship for up to 16 hours per week from January through April at the treatment plant. Motion by Mr. Sankey to offer Nikolaus Black a paid internship at minimum wage, Seconded by Mr. Barton, Motion carried by unanimous vote.

Mr. Horvat presented an update to the 2018 Waterline Replacement Project to the Board. Mortimers Excavating has completed work on Packard Ave. and Conneaut Lake Road, restoration work remains on Vance and Elm Streets. Mortimer Excavating has submitted pay request #2 in the amount of \$161,266.50 for Contract #1 and is recommended for approval of payment. Motion by Mr. Sankey to approve Mortimer Excavating pay request #2 in the amount of \$161,266.50, Seconded by Mrs. Zuschlag, Motion carried by unanimous vote. Mortimer Excavating has submitted change order #1 in the amount of \$12,950.00 covering additional work completed on Packard Ave. and Conneaut Lake Road. Motion by Mr. Sankey to approve Mortimer Excavating change order #1 in the amount of \$12,950.00, Seconded by Mr. Peden, Motion carried by unanimous vote.

JS Bova Excavating continues work on College Ave. and Main Street. JS Bova has submitted pay request #4 in the amount of \$283,582.66 for Contract #2 and is recommended for approval of payment. Motion by Mrs. Zuschlag to approve JS Bova Excavating pay request #4 in the amount of \$283,582.66, Seconded by Mr. Sankey, Motion carried by unanimous vote. Final restoration on College Ave. and Main Street will be delayed until next spring.

JS Bova pay request #3 approved at the meeting in September for \$232,659.58 was adjusted to \$123,674.08.

Mr. Horvat presented an update on the West Tank Improvement Project. The site piping and coating of both tanks has been completed and both tanks have been returned to service. Worldwide Industries has submitted pay request #2 in the amount of \$9,000.00 and is recommended for approval of payment. Motion by Mr. Sankey to approve Worldwide Industries pay request #2 in the amount of \$9,000.00, Seconded by Mr. Peden, Motion carried by unanimous vote.

Mr. Horvat presented an update on the Emergency Power Provision Project. A&MP Electric Inc. has installed the VFD at the treatment plant and generator provisions are complete at the Booster Pump Station. Steel Nation has inspected the completed work and a punch list has been submitted. A&MP Electric Inc. has submitted pay request #1 in the amount of \$55,822.50 and is recommended for approval of payment. Motion by Mrs. Zuschlag to approve A&MP Electric Inc. pay request #1 in the amount of \$55,822.50, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of September.

Mrs. Paul presented to the Board a proposal to add a temporary operator position at the treatment plant. Motion by Mr. Sankey to authorize advertisement for temporary operator position, Seconded by Mr. Peden, Motion carried by unanimous vote.

The Board reviewed a proposal to invoice customers directly for public fire protection fees for 2019, the fees would be billed to each customer depending on meter size. Motion by Mr. Sankey to authorize the Solicitor to craft an amendment to the Rate Resolution, Seconded by Mr. Barton, Motion carried by unanimous vote.

The Board reviewed a proposal to invoice customers directly for a new Department of Environmental Protection (DEP) Safe Water Drinking fee beginning in 2019. The proposal would bill each customer 0.30 cents per bill per month. Motion by Mr. Sankey to authorize the Solicitor to craft amendment to Rate Resolution, Seconded by Mrs. Zuschlag, Motion carried by unanimous vote.

The Board reviewed the resignation of employee #1001. Motion by Mr. Barton to accept the resignation of employee #1001, Seconded by Mr. Peden, Motion carried by unanimous vote.

Mrs. Paul presented that Amber Reaugh had been hired to fill the position of Billing Clerk. Motion by Mr. Sankey to ratify the hiring of Amber Reaugh as Billing Clerk, Seconded by Mrs. Zuschlag. Motion carried by unanimous vote.

Meeting adjourned for personnel issues at 7:05 pm.
Executive Session Adjourned at 7:25 pm.

Motion by Mr. Peden to keep medical coverage for employee #601 through the end of December 2018, Seconded by Mr. Barton, Motion carried by unanimous vote.

Time meeting adjourned at 7:56 pm.


Linda Zuschlag
Secretary

Transcribed by: Shannon McClimans
Draft review by: Board



Greenville Water Authority Customer Service Notice

Greenville Water Authority (GWA) is committed to providing drinking water that maximizes public health and minimizes potential health risks. Using free chlorine in our distribution system is part of that commitment.

Beginning on or about October 8th, 2018, GWA will be seasonally changing the disinfectant it uses in the distribution system from monochloramine to free chlorine. This change is part of the routine maintenance program of the distribution system. In addition, GWA employees will be flushing water mains by opening fire hydrants and allowing them to flow for a short period of time. The flushing cleans out sediment and allows for routine maintenance of the hydrants. Flushing is scheduled for the week of October 22nd.

This temporary change to the treatment process will be made to improve the quality of water served to our customers. GWA intends to switch back to monochloramine in May. If you have questions, contact Carol Paul, Authority Manager at 724 588-4340.

Frequently Asked Questions

Why would GWA temporarily change from monochloramine to free chlorine? This scheduled change in disinfectant is a standard treatment practice to keep water mains clean and free of potentially harmful bacteria throughout the year.

The scheduled use of free chlorine will ensure a high level of disinfection is maintained throughout the network of mains and pipes that deliver your drinking water. This change in the water treatment process denies bacteria the ability to form resistance to the usual disinfection treatment process.

Switching to free chlorine is a proactive step to ensure that we maintain optimal levels of disinfection in the water distribution system.

Will I notice a difference in my water? Possibly. Some customers may notice a slight change in the taste or smell of their tap water. Free chlorine may have a bit of a chemical odor or smell slightly like a swimming pool. Each individual customer has his or her own sensitivity to the taste or odor of free chlorine. Many people detect no change at all. If you are especially sensitive to the taste and odor of chlorine, you may try keeping an open container of drinking water in your refrigerator. This will enable the chlorine to dissipate thus reducing the chlorine taste. Remember – drinking water has a shelf life! Change out the water in your refrigerated container weekly.

In the process of flushing, some customers may notice a temporary discoloration, as well as sediment. Use caution when doing laundry. Any problems can usually be resolved by running the cold tap water for 2 to 3 minutes.

What is free chlorine? Free chlorine is a slightly stronger disinfectant than monochloramine and is commonly used by drinking water utilities. For utilities that commonly use monochloramine, free chlorine is used periodically to ensure resistant bacteria and viruses do not grow in the distribution system.

What is monochloramine? Monochloramine is a disinfectant used in drinking water to kill bacteria and viruses. It is made up of chlorine and ammonia. Monochloramine has been used for disinfection by the Greenville Water Authority since 2004.

Why does GWA use monochloramine most of the year? While free chlorine is an effective disinfectant, using chlorine alone creates byproducts, which are regulated by the US EPA. We can reduce the levels of these byproducts through the use of monochloramine.

Monochloramine is a better long-term choice because it produces lower levels of disinfection byproducts like trihalomethanes, improves the taste and odor of water (compared to free chlorine), and lasts longer in the distribution system to prevent bacterial growth.

Are free chlorine and monochloramines safe? Yes. Both forms of chlorine are effective and safe for people and animals to drink, for cooking and bathing, watering the garden and for all other common uses. However, precautions should be taken to remove or neutralize both free chlorine and monochloramine for dialysis patients and in the preparation of water for fish tanks and ponds. A de-chlorination process optimized for monochloramine will work equally well with free chlorine.

What about dialysis patients? Both chlorine and monochloramine must be removed from water used in kidney dialysis machines. A pre-treatment scheme used for dialysis should include some means, such as a charcoal filter, for removing chlorine. If you are a dialysis patient or have questions, call your physician or the dialysis center nearest you.

What about fresh and saltwater pet owners? Chlorine, like monochloramine, must be removed from water used for keeping live fish, amphibians and other aquatic life. To protect Koi fish, lobster, shrimp, frogs, turtles, snails, clams and live coral and other aquatic pets, use a treatment product that removes chlorine. These products are readily available at most pet supply stores and aquarium dealers. Dogs, cats, birds and other animals can safely drink water treated with either chlorine or monochloramine.

Where can I get more information? For specific information about what is in GWA's water, see our Annual Water Quality report which can be found on our website at www.gmwa.info.

For information about disinfectant and disinfection byproducts visit:

<https://www.epa.gov/ground-water-and-drinking-water/national-primary-drinking-water-regulations>

<http://www.dep.pa.gov/Citizens/My-Water/PublicDrinkingWater/Pages/Chloramine-in-Drinking-Water.aspx>

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday November 14, 2018 5:30 PM

Present

Directors: Marion Rosselot, Chairman Present
Alfred Peden, Vice Chairman Present
Linda Zuschlag, Secretary Present
Henry Barton, Treasurer Present
Chad Sankey, Asst. Secretary/Treasurer Present

Engineer: Robert Horvat, Project Manager, Entech Engineering

Employees: Carol Paul, Authority Manager

Press: Caleb Stright, Record Argus

Visitors:

Meeting called to order by Mrs. Rosselot.

Minutes of the October 10, 2018 meeting were reviewed. Motion by Mr. Sankey to accept the minutes as presented, Seconded by Mr. Peden, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Barton as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,066,779.54	\$404,886.03	\$661,893.51	\$275,714.08	\$386,179.43

Motion by Mrs. Zuschlag to approve the Treasurer's report, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Mr. Horvat presented an update to the 2018 Waterline Replacement Project to the Board. Mortimers Excavating has completed work on Packard Ave. and Conneaut Lake Road, restoration work is nearing completion on Vance and Elm Streets. Mortimer Excavating did not submit a pay request this month.

JS Bova Excavating continues work on College Ave. and Main Street. JS Bova has submitted pay request #5 in the amount of \$268,307.47 for Contract #2 and is recommended for approval of payment. Motion by Mr. Sankey to approve JS Bova Excavating pay request #5 in the amount of \$268,307.47, Seconded by Mr. Barton, Motion carried by unanimous vote. Final restoration on College Ave. and Main Street will be delayed until next spring.

CIPP lining under the railroad facilities on College Ave. and Main Street has been completed.

Mr. Horvat presented an update on the West Tank Improvement Project. The site piping and coating of both tanks has been completed and both tanks have been returned to service. Worldwide Industries has agreed to install mechanical mixers in lieu of the originally specified inlet modifications. Worldwide Industries did not submit a pay request this month.

Mr. Horvat presented an update on the Emergency Power Provision Project. A&MP Electric Inc. has installed the VFD at the treatment plant and generator provisions are complete at the Booster Pump Station. Steel Nation has inspected the completed work and a punch list has been submitted. A&MP Electric Inc. did not submit a pay request this month.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of October.

Mrs. Paul presented Resolution 05-18 to amend Rate Resolution to establish public fire protection fees. Motion by Mr. Barton to accept Resolution 05-18, Seconded by Mrs. Zuschlag, Motion carried by unanimous vote.

Mrs. Paul presented Resolution 06-18 to amend Rate Resolution to include the PA DEP Safe Water Drinking fee. Motion by Mr. Sankey to accept Resolution 06-18, Seconded by Mr. Peden, Motion carried by unanimous vote.

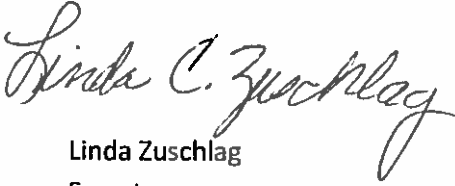
Mrs. Paul presented the 2019 UPMC Health Care Renewal with a 3.5% premium increase. Motion by Mr. Sankey to accept the 2019 UPMC Health Care Renewal, Seconded by Mr. Peden, Motion carried by unanimous vote.

Mrs. Paul presented the 2019 Agreement with McGill, Power, and Bell Associates for audit services. Motioned by Mrs. Zuschlag to accept the 2019 Agreement with McGill, Power, and Bell, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Board meeting dates for 2019 were reviewed. Meeting dates are scheduled for the seconded Wednesday of each month at 5:30 P.M. Motion by Mrs. Zuschlag to accept 2019 Board meeting dates, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Mrs. Paul presented the Budget for 2019 for review. Revenues, expenses, planned capital expenditure and debt service were discussed. Motion by Mr. Sankey to accept 2019 Budget as presented, Seconded by Mr. Peden, Motion carried by unanimous vote.

Time meeting adjourned at 6:35 pm.


Linda Zuschlag
Secretary

Transcribed by: Shannon McClimans

Draft review by: Board

**GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday December 12, 2018 5:30 PM**

Present

Directors: Marion Rosselot, Chairman Absent-Excused
Alfred Peden, Vice Chairman Present
Linda Zuschlag, Secretary Present
Henry Barton, Treasurer Present
Chad Sankey, Asst. Secretary/Treasurer Present

Engineer: Robert Horvat, Project Manager, Entech Engineering
Brandon Eckhardt, Entech Engineering

Employees: Carol Paul, Authority Manager

Press: Caleb Stright, Record Argus

Visitors: None

Meeting called to order by Mr. Peden.

Minutes of the November 14, 2018 meeting were reviewed. Motion by Mr. Peden to accept the minutes as presented, Seconded by Mr. Barton, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Barton as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,375,990.81	\$715,357.37	\$660,633.44	\$274,617.61	\$386,015.83

Motion by Mrs. Zuschlag to approve the Treasurer's report, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Mr. Horvat presented an update to the 2018 Waterline Replacement Project to the Board. Mortimers Excavating has completed work on Packard Ave. and Conneaut Lake Road, work is also completed on Vance and Elm Streets with the remain restoration being completed in the spring of 2019. Mortimer Excavating has submitted pay request #3 in the amount of \$146,455.17 for Contract #1 and is recommended for approval of

payment. Motion by Mr. Sankey to approve Mortimer Excavating pay request #3 in the amount of \$146,455.17, Seconded by Mr. Barton, Motion carried by unanimous vote.

JS Bova Excavating completed work on Penn Ave. and Main Street, restorations will be completed in the spring of 2019. JS Bova has submitted pay request #6 in the amount of \$110,794.09 for Contract #2 and is recommended for approval of payment. Motion by Mr. Sankey to approve JS Bova Excavating pay request #6 in the amount of \$110,794.09, Seconded by Mr. Barton, Motion carried by unanimous vote.

Mr. Horvat presented an update on the West Tank Improvement Project. The site piping and coating of both tanks has been completed and both tanks have been returned to service. Worldwide Industries has agreed to install mechanical mixers in lieu of the originally specified inlet modifications. Worldwide Industries did not submit a pay request this month.

Mr. Horvat presented an update on the Emergency Power Provision Project. A&MP Electric Inc. has installed the VFD at the treatment plant and generator provisions are complete at the Booster Pump Station. Steel Nation has inspected the completed work and a punch list has been submitted. A&MP Electric Inc. has submitted pay request #2 in the amount of \$56,371.50 and is recommended for approval of payment. Motion by Mr. Barton to approve A&MP Electric Inc. pay request #2 in the amount of \$56,371.50, Seconded by Mr. Sankey, Motion carried by unanimous vote.

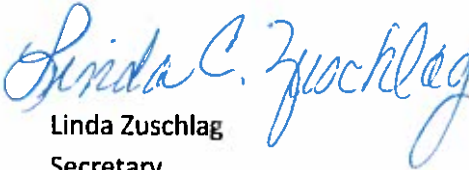
Electrical service at the west tanks needs updated to support the mechanical mixers and distribution SCADA components. Motion by Mr. Sankey to approve west tank electrical work not to exceed \$17,590.00, Seconded by Mrs. Zuschlag, Motion carried by unanimous vote.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of November.

Employee wellness partnership with Anytime Fitness was presented. The Authority would reimburse employees the monthly membership fee of \$35.00 and initial enrollment fees (if applicable) if the employee utilized the fitness center eight times per month. Motion by Mrs. Zuschlag to approve an employee wellness partnership with Anytime Fitness, Seconded by Mr. Barton, Motion carried by unanimous vote.

Mrs. Paul presented amendments to the Rules and Regulation, Section 22.0 (A) to reflect changes in fee assessment for Public Fire Protection from municipalities to users effective January 2019, Section 2.0 (F) General and Section 16.0 (A) Ownership of Meters for clarification. Motion by Mr. Sankey to amend the Rules and Regulations, Seconded by Mrs. Zuschlag, Motion carried by unanimous vote.

Mrs. Paul has offered two temporary, part-time employment positions at the treatment plant. Motion by Mr. Sankey to ratify the employment offer, Seconded by Mr. Barton, Motion carried by unanimous vote.
Time meeting adjourned at 6:30 pm.


Linda Zuschlag
Secretary

Transcribed by: Shannon McClimans
Draft review by: Board